



EXECUTIVE COMMITTEE MEETING NO. 2

Minutes of a meeting of the Executive Committee held at 08h30 on **15 May 2011** in the Rotterdam Room, Manhattan Hotel, **Rotterdam**, The Netherlands

1. **President's welcome and opening remarks:** the President welcomed all members to the meeting and summarised the outcomes of the AGM and Board of Directors.

2. **Roll call**

Adham Sharara	President
Khalil Al-Mohannadi	Executive Vice-President
Chérif Hajem	Executive Vice-President
Neil Harwood	Executive Vice-President (Finance)
Koji Kimura	Executive Vice-President
Melecio Rivera	Executive Vice-President
Petra Sörling	Executive Vice-President
Thomas Weikert	Executive Vice-President

In attendance

Mikael Andersson	Executive Director (Education and Training)
Alison Burchell	Deputy Executive Director (Operations)
Steve Dainton	Director (Marketing)
Judit Faragó	Executive Director (Competitions)
Jordi Serra	Executive Director (Operations & Olympic Games)
Glenn Tepper	Executive Director (Development)
Anders Thunstrom	Managing Director (TMS)

Apologies

Yang Shu'an	Deputy President
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By invitation

Bruce Burton	For item 6
Carlos Marín	For item 11.1
Rudolf Sporrer	For item 11.1

3. **Approval of the agenda:** the Executive Committee approved the agenda as presented and added:

- 3.1 Audit panel report.
- 3.2 World Championships of Ping Pong.
- 3.3 Reminder for the AGM and Board of Directors in 2012.
- 3.4 Data protection.

4. **AGM and Board of Directors:** the Executive Committee noted that:

- 4.1 Review of committees: the review was underway and a plan would be developed to be presented to the next meeting.
- 4.2 Constitution review: the review of the constitution would be reactivated this year to better reflect the current nature of the ITTF.

5. **Athletes' Commission:** the Executive Committee noted that:
- 5.1 Appointment of members: 5 nominees had to be appointed to balance continental and gender representation.
 - 5.2 Appointment of chairperson: the Commission members had considered 2 candidates.

The Executive Committee resolved to appoint:

- a) William Henzell (AUS), Ashu Jain (USA), Jose Miguel Ramirez (GUA), Offiong Edem (NGR) and Wang Li Qin (CHN) in addition to the elected members.
- b) Vladimir Samsonov as the chairperson.
- c) Claude Bergeret as special advisor to the Athletes' Commission till the 2013 WTTC.

6. **URC education and training review:** the Executive Committee noted that:
- There was general agreement that the blue badge programme had had a significantly positive impact.
 - More activity was evident in the referee education programme.
 - The umpires' examination, currently called the advanced umpires' test, combined with the language proficiency should be done before white badge umpires arrived at the World Championships to prevent a waste of resources and to ensure umpires had an opportunity to succeed.
 - The development of an elite referee training programme was proposed which would assist in raising the level of officiating.
 - The review to date had not covered the course content.
 - Most of the trainers and evaluators entered the system in 2002 or 2003 and acted in both capacities which should be separated based on the relevant skills set.
 - The whole system had to be sustainable.
 - Feedback had been received from referees but the response rate had not been as good from the umpires.

The Executive Committee resolved to approve the recommendations that Mr Burton:

- 6.1 continue with the review process, including some restructuring identified.
- 6.2 work with the chairperson of the URC to adjust the position of the advanced rules examination (currently the AUT exam) and require all IR and BB candidates to write this exam and undertake the language proficiency assessment at the same time.
- 6.3 work with an identified expert group to oversee an advanced IR group to provide a pool of officials for Olympic, Paralympic and world title events.

7. **Para TT:** the Executive Committee noted that:
- 7.1 Rating system: the PTT Division had accepted the new system although some minor adjustments may still be made.
 - 7.2 Code of conduct: the PTT Division had developed a draft.

The Executive Committee endorsed the rating system for the PTT Division and the code of conduct.

8. **TMS Contract:** the Executive Committee noted that:
- TMS would pay the ITTF an extra US\$200 000,00 annually towards the costs of the Singapore office and the finances of the office would be included in the ITTF audit.
 - Previously TMS had paid the expenses of the Beijing office directly.
 - The ITTF received a letter from TMS confirming that where TMS had paid more than the contractual amount, this would not be regarded as an accumulated surplus amount and the established contractual amounts would still be paid annually.

9. **Professional staff update:** the Executive Committee noted that a part-time competition manager and IT assistant, Mohamed Dawlatly, had been hired to support the IT Manager on a part-time basis.
10. **Dates of future meetings:** the Executive Committee noted that its next meetings would take place as follows:
- Suzhou, China: 27 August 2011.
 - Manama, Bahrain: 17 November 2011, 18 November 2011 (OPC and DCC) followed by the Peace and Sport Cup.
11. **Any other business:** the Executive Committee noted that:
- 11.1 Audit panel report:
- In line with Swiss law, a risk management process had been undertaken.
 - 20 risks had been identified at the first meeting, of which 4 internal and 3 external risks were high priorities.
 - 6 recommendations had been made by the auditors:
 - Bank empowerment: to institute a system of double signatories to prevent fraud.
 - Budget follow-up: to institute a budget and a system to monitor the budget.
 - Accounting for competitions: to follow up on the income and expenditure for competitions.
 - Fixed assets register: to institute a register primarily for the museum.
 - Accounts receivable: to implement a follow up on accounts receivable before the financial year end and thereafter to show the amounts paid after the financial year end.
 - Legal framework: ITTF should register in the Swiss commercial register and present the audited financial statements in Swiss francs.
 - A financial analysis tool should be used to monitor the financial status of the ITTF.
- 11.2 World Table Tennis Championships of Ping Pong:
- In February 2011, these world championships had been organised.
 - Following an objection from the ITTF, the name was finally changed to remove “world ping-pong championships”.
 - However, the organisers had subsequently filed a lawsuit against the ITTF and applied to register “world ping pong championships” and “world table tennis championships” in the USA.
 - Following this case, the ITTF would have to prove that “ping pong” was a generic term, which could not be registered.
 - The ITTF would meet the company promoting these championships to explore a settlement.
- 11.3 AGM 2012: the date was set for 27 March 2012 and so all reports would need to be submitted by 1 December 2011.
- 11.4 Data protection: investigations were underway to ascertain respective responsibilities for protecting relevant data.

The Executive Committee asked Mr Carlos Marín to circulate the financial analysis tool which he presented to the EC, to the President, Executive Vice-President (Finance) and Executive Director (Operations and Olympic Games).

12. **Adjournment:** there being no further business, the meeting ended at 10h01.

Adham Sharara
President

Date