



PROSPECTUS

1 ORGANIZER	1 2 3 Tel Fax E-mail Website	Japan Table Tennis Association (JTTA) 1-1-1, Jinnan, Shibuya-ku, Tokyo 150-8050, Japan 81 3 3481 2371 81 3 3481 2373 international@jtta.or.jp http://www.jtta.or.jp/
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2B MEDIA & PRESS OFFICER	Name Tel Fax E-mail	Rina IWAMOTO (Ms) 81 3 3481 2371 81 3 3481 2373 rina.iwamoto.n@gmail.com
2C REFEREE	Name Tel Fax E-mail	Yukito SETA (Mr.) 81 3 3481 2371 81 3 3481 2373 yseta@okayama-u.ac.jp
3 ITTF COMPETITION MANAGER	Name Tel Fax E-mail	Didier LEROY 0032 477 68 15 91 no Fax dleroy@ittfmail.com
4 VENUE	1 2 3 Tel Fax E-mail Website	Tokyo Metropolitan Gymnasium 1-17-1, Sendagaya, Shibuya-ku, Tokyo 151-0051, Japan 81 3 5474 2112 81 3 5474 0145 No E-mail http://www.tef.or.jp/tmg/en_index.jsp
5 EVENTS	1 2 3 4 5 6	Men's Singles (MS) mandatory event Women's Singles (WS) mandatory event Men's Doubles (MD) mandatory event Women's Doubles (WD) mandatory event U21 Men's Singles (U21 MS) confirmed event U21 Women's Singles (U21 WS) confirmed event Under 21 Category for 2017 : Born on or after January 1st, 1996
6 SCHEDULE	Qualification dates:	14-Jun-17 - 15-Jun-17 Main Draw dates: 16-Jun-17 - 18-Jun-17
7 SYSTEM OF PLAY	Qualifications: 2 Days Knock-Out	for Singles (Qualifications for doubles are always knock-out and for U21 only Main Draw is played)
8 DRAW (for Seeded Players)	Will take place on the	June 13, 2017 at 15:00 hrs at Tokyo Metropolitan Gymnasium The official draw for qualifications takes place 2 days before the first competition day, at 12:00 local time. This is also the entry cancellation deadline.
9 EQUIPMENT	Nb.Tables Nb. Practice tables Balls Floor	8 8 DHS D40+*** Haokang H2451
10 PRIZE MONEY	Total prize money Paid on site Applicable taxes	\$220,000 20,4% as per the national laws
11 HOSPITALITY	Option 1 Additional information	Accreditation fee payment without hospitality In case the participants choose Option 1 the Organizers will not offer an official hospitality package. The participants have to look after their own accommodation, transportation and meals. The participants will only pay the accreditation fee. Accreditation fee for the players is fixed to (according to the currency) 160,00 US \$ Accreditation fee for the coaches and medical staff is fixed to (according to the currency) 160,00 US \$
	Option 2 Additional information	Keio Plaza Hotel Tokyo 2-2-1, Nishi-shinjuku, Shinjuku-ku Tokyo 160-8330, Japan 81 3 3344 0111 81 3 3345 8269 http://www.keioplaza.com/index.html Single room per person per day 320,00 US \$ Double room per person per day 220,00 US \$ The official hospitality package includes (3 nights minimum) <input type="checkbox"/> Accommodation (full board) in the selected hotel <input type="checkbox"/> Free transportation from/to the airport, railway station/hotel/venue <input type="checkbox"/> Entry fee
	Option 3 Additional information	Washington Hotel Shinjuku 3-2-9, Nishi-shinjuku, Shinjuku-ku Tokyo 160-8336, Japan 81 3 3343 3111 81 3 3342 2575 http://shinjuku.washington-hotels.jp Single room per person per day 200,00 US \$ Double room per person per day - US \$ The official hospitality package includes (3 nights minimum) <input type="checkbox"/> Accommodation (full board) in the selected hotel <input type="checkbox"/> Free transportation from/to the airport, railway station/hotel/venue <input type="checkbox"/> Entry fee *Rooms at Washington Hotel Shinjuku are limited, will be offered first come, first serve basis. **Washington Hotel Shinjuku and Keio Plaza Hotel is in walking distance. (Approx. 5min)

11 HOSPITALITY	<p>Option 4 Address Address Tel. Fax. Website</p> <p>Single room per person per day Double room per person per day</p> <p>The official hospitality package includes (3 nights minimum)</p> <p><input type="checkbox"/> Accommodation (full board) in the selected hotel <input type="checkbox"/> Free transportation from/to the airport, railway station/hotel/venue <input type="checkbox"/> Entry fee</p> <p>Additional information</p>	<p>US \$ US \$</p>
12 TRANSPORTATION	<p>from (airport name) Narita International Airport (NRT) / Tokyo (Haneda) International Airport (HND) to the selected hotel and the venue and back</p> <p>from (railway station name if any) No Service to the selected hotel and the venue and back.</p> <p>Free transportation will only be arranged when booking the full hospitality package (OHP) and if you send back your travel form in time. Please check the deadline in the item 15.</p>	
13 ROOM CANCELLATION	<p>For room cancellation after June 7, 2017</p> <p>Additional information The entering association will be charged with one night costs of the official hospitality package (Option 2; Single room); this is valid for players, coaches, medical staff, accompanied persons</p>	
14 ACCREDITATION	<p>Date and the June 12, 2017 from 14:00 to 21:00 June 13, 2017 from 09:00 to 20:00</p> <p>at (location) Keio Plaza Hotel Tokyo (Entrance) / Shinjuku Washington Hotel (Entrance)</p>	
15 DEADLINES	<p>Final entries for singles May 15, 2017 Seniors AND U21 Final entries for doubles May 25, 2017 Payment deadline June 12, 2017 the full amount has to be transferred latest until that date Accommodation forms June 1, 2017 Travel details June 1, 2017</p>	
16 ENTRY CANCELLATION	<p>Cancellation of participation is possible till June 12, 2017 at 12h local time</p> <p>To be sent to the Competition Manager After this deadline, the penalty for non show policy will apply. For cancellations after the entry deadline (30 days before the event), a cancellation fee of 160 US \$ will be charged for each player, coach and medical staff. (Coach & Medical staff needs to pay only in case they booked the official Hotel package). These cancellation amounts will be added to the associations's invoice to be paid, together with the hospitality costs, to the organizers either by bank transfer or by cash on site.</p> <p><small>The TOP 16 Seeded players entered in the main draw, will be liable to a cancellation fee of US\$ 5,000 and severe loss of World Ranking points (to be determined under the World Ranking structure), if they cancel their participation after the final entries deadline. This fee will only be waived if a Medical Certificate is presented, certified by a professional and qualified doctor. The cancellation fee will be invoiced by the ITTF to the NA concerned and should be paid within 30 days or 10 days before the next ITTF World Tour event the same player will participate to, whichever earlier. THIS PARAGRAPH IS POSTPONED</small></p> <p>Associations will not be allowed to enter future WORLD TOUR and CHALLENGE events if any cancellation fees remain outstanding. Cancellations have to be sent to the Competition Manager AND the Organizers.</p>	
17 ENTRIES	<p>ONLINE ENTRIES ONLY or contact the Competition Manager</p> <p>For 2017 the participation fee for the players is fixed to (according to the currency) 16 US \$</p>	
18 PAYMENT	<p>1) After receiving an invoice from the Organizing Committee please send your payment by bank transfer, to:</p> <p>1 Kinki Nippon Tourist Co., Ltd. 2 Sumitomo Mitsui Banking Corporation 3 Suzuran Branch 760 4 1-15-1 Nishishinbashi, Minato-ku, Tokyo, Japan 5 6 SMBCJPT 7 6103032</p> <p>2) Cash upon your arrival</p> <p>Additional information Cash payment (only Japanese Yen will be accepted)</p> <p>The payment of the full amount from each association should be done in ONE invoice. Individual payments are not possible anymore. Individual players can ask that the OC issue separate invoices.</p>	
19 VISA	<p>For those who would need a visa to enter into the country, please contact the organizers to get a letter of invitation at least 2 months in advance with: Full name, nationality, passport number with expiration date, address and occupation and also birthday and place of birth.</p>	
20 INFORMATION FOR PLAYERS	<p>By entering the event, players agree to abide by all ITTF rules and by the rules and regulations of the Organizing Committee. All entered associations, pairs and individual players agree to be under the auspices of the ITTF and its agents in all matters concerning television coverage, video, internet web casting, motion picture coverage, and photographic coverage of any kind. Participants release all rights, or rights held by their agents or sponsors, in all matters relating to television and web casting coverage, video and motion picture coverage, and photographic coverage of any kind. A participant's refusal of above listed coverage may be subject to suspension or dismissal from the competition.</p>	
21 INFORMATION FOR PARTICIPANTS	<p>In the context of betting participants shall not, by any manner whatsoever, infringe the principle of fair play, show unsporting conduct, or attempt to influence the course or result of a competition, or any part thereof, in a manner contrary to sporting ethics. Any violation of this principle shall be disciplined according to provisions of ITTF regulation 3.5.3.</p>	
22 INSURANCE	<p>By entering the event, each association must ensure that all delegation members have medical, travel and other appropriate insurance.</p>	
23 NUMBER OF ENTRIES PER ASSOCIATION	<p>According to the 2017 ITTF World Tour Directives and SSI, we have to limit the number of entries to 190 players in total. Only the final entries are taken into consideration by the organizers and the Competition Manager for the participation of your players.</p> <p>For the ITTF World Tour: An association can enter a maximum of:</p> <p>Men and Women Singles: 6 players per Association (each gender) / 12 players for the Host Association (each gender) Men and Women Doubles: 2 pairs or 4 players per Association (each gender) / 3 pairs or 6 players for the Host Association (each gender) U21 Men and Women Singles: 4 players per Association (each gender)</p> <p>Additional entries will be put on a waiting list and accepted depending of the total number of entries.</p> <p>Please refer to the Official Documents on the World Tour section of the ITTF web-site or contact the Competition Manager.</p>	